

Announcement of Vacancy

for the Superintendent of Schools



HOME OF THE TITANS

South Henry School Corporation

6449 S. Cemetery Drive

Spiceland, IN 47385

(765) 987-7882

(765) 987-7589 (Fax)

www.shenry.k12.in.us

Announcement of Vacancy

The Board of School Trustees of the South Henry School Corporation is seeking a strong, energetic leader to be Superintendent of Schools.

Application Procedure

Completed applications should be mailed to:

*Dr. William E. Roberson
Interim Superintendent
South Henry School Corporation
6449 South Cemetery Drive
Spiceland, IN 47385*

Completed applications should include:

- ✓ Formal letter of interest
- ✓ Current resume
- ✓ Three letters of recommendation
- ✓ Copy of valid Indiana Superintendent's License
- ✓ Completed Application for Superintendent form (detach and complete the application form included in this packet)
- ✓ Placement file with transcripts, sent by the appropriate college or university

To be considered, a complete application package must be received no later than October 8, 2008. Application materials will be treated confidentially. Candidates are respectfully requested not to contact board members or school officials during the selection process. Each applicant will be informed of the Board's selection and appointment of the new superintendent.

Application Timeline

Applications due:	October 8, 2008
Initial interviews begin:	October 15, 2008
Final interviews begin:	October 22, 2008
Selection announcement:	November 5, 2008
Contract begins:	January 1, 2009

The successful candidate will spend two to three days of orientation with Interim Superintendent staff prior to the beginning of the contract on January 1, 2009. These days will be scheduled at the convenience of the successful candidate and the participating staff.

About the Corporation

South Henry School Corporation serves students in southeastern Henry County in east central Indiana. The rural corporation covers three townships, five small towns, and 82 square miles. The corporation is located approximately 30 miles west of Richmond, Indiana and 45 miles east of Indianapolis.

The corporation consists of one junior-senior high school and two elementary schools and has an enrollment of 841 students. The district participates with five other area schools in the New Castle Area Special Services cooperative to provide special education services to students. Vocational education services are provided through the New Castle Area Vocational School, a cooperative of seven participating area schools.

The corporation offers a comprehensive curriculum featuring Title I programs, gifted/talented programs, Advanced Placement courses, distance learning capabilities via IHETS, introductory Project Lead the Way courses, college credit courses, and more. All school facilities are modern and in excellent condition. Technology is an integral part of instruction, and all buildings are networked for electronic communications.

Additional information about South Henry School Corporation is available at www.shenry.k12.in.us and www.doe.state.in.us.

Budget Information

2008 Calendar Year

General Fund	\$4,989,430
Debt Service Fund	\$ 439,889
Transportation Fund	\$ 551,350
Capital Projects Fund	\$ 618,518
Bus Replacement Fund	\$ 139,885
School Pension Retirement	\$ 84,892
Pre-School	\$ 34,750
TOTAL	\$6,858,714

2008 Estimated Tax Rates

General Fund	.7054
Debt Service Fund	.1267
Transportation Fund	.2014
Capital Projects Fund	.2823
Bus Replacement Fund	.0567
School Pension Retirement	.0234
Special Education	.0017
TOTAL	1.3976

2008 Assessed Evaluation.....\$193,533,580
2008 Working Maximum Tax Levy.....\$ 1,365,294

About the Community

Henry County is located in east central Indiana convenient to Muncie, Richmond, Anderson, and Indianapolis. South Henry School Corporation is one of five school districts in the county. The school district includes the small communities of Dunreith, Lewisville, New Lisbon, Spiceland, and Straughn. Otherwise, the area is largely agricultural and features small businesses.

There are many postsecondary educational opportunities available at nearby Indiana University East, Ivy Tech Community College – Richmond, Ivy Tech Community College – Muncie, Ball State University, Anderson University, Earlham College, and the Danielson Center in the county seat of New Castle. The community offers many recreational opportunities for youth and adults. Water and recreational activities are found at Summit Lake State Park, Wilbur Wright State Fish and Wildlife Area, and Westwood Park Recreational Area. Henry County also offers the Indiana Basketball Hall of Fame, New Castle Motorsports Park, Wilbur Wright Birthplace and Interpretive Center, Henry County Saddle Club, Carthage/Knightstown/Shirley Railroad, Henry County Arts Center and Arts Park, and more. There are also several challenging golf courses, the Henry County YMCA, and other parks and facilities in the area. More information on the community is available at www.henrycountyin.org.

SOUTH HENRY BOARD OF SCHOOL TRUSTEES

<i>Joel Magiera</i>	President	<i>Scott Lightfoot</i>	Member
<i>James Wenning</i>	Vice President	<i>Randy Maloyed</i>	Member
<i>Soni Jones</i>	Secretary	<i>Amy Miller</i>	Member
<i>Christine Casteel</i>	Member		

CENTRAL OFFICE

<i>Susan Waggoner</i>	Treasurer
<i>Nona Edwards</i>	Payroll

Average Teacher Salary.....	\$49,400
Average Teacher Age.....	47 years
Professional Staff.....	48 Teachers
	2 Counselors
	4 Administrators

Qualifications

The Superintendent must be an individual with high ethical and moral values and committed to sound fiscal and educational programming. He/She must be dedicated to the welfare and growth of all students and be an ambassador of goodwill in the community.

The Board of School Trustees has identified the following specific qualifications for the new Superintendent. The individual must have:

- ✓ A valid Indiana Superintendent's License.
- ✓ Successful building or central office administrative experience.
- ✓ Strong leadership to articulate a vision of academic excellence and motivational skills to achieve such excellence.
- ✓ Expertise in school finance and successful budget management with commitment to fiscal accountability.
- ✓ The ability to interpret and implement state and federal laws and regulations.
- ✓ Specific strengths in curriculum development and evaluation.
- ✓ Experience in the implementation of innovative educational programming for all students.
- ✓ The ability to develop, implement, and evaluate short and long-term educational goals.
- ✓ A commitment to professional performance and development for all staff and employees.
- ✓ Strong planning and organizational skills.
- ✓ The ability to communicate effectively with the Board of School Trustees, parents, students, staff, employees, and community members.
- ✓ The desire to nurture a working relationship with the Board of School Trustees.
- ✓ A commitment to collaborative decision-making and collective bargaining.
- ✓ A desire to be actively involved in community affairs and events.
- ✓ The ability to market the corporation and educational successes to the community.
- ✓ The desire to establish effective partnerships with local businesses and community organizations.
- ✓ Computer and other technology skills appropriate for the position.
- ✓ The desire to lead a small, rural school corporation.

Employment Policy

It is the policy of South Henry School Corporation not to discriminate on the basis of race, color, religion, gender, veteran status, national origin, age, limited English proficiency, or disability in its programs or employment policies. Questions concerning compliance with these laws should be directed to:

*Susan Waggoner
Corporation Treasurer
South Henry School Corporation
6449 S. Cemetery Drive
Spiceland, IN 47385*

No question on this application is intended to secure information which could be used to discriminate against an applicant. Every applicant will be given consideration, but submission of an application does not imply that the applicant will be interviewed or employed by South Henry School Corporation.

Compensation and Terms

The South Henry School Corporation Board of School Trustees will provide a three-year initial contract. The salary and benefits will be commensurate with professional preparation, experience, and comparable school corporations.

Application for Superintendent

SOUTH HENRY SCHOOL CORPORATION

6449 S. Cemetery Drive

Spiceland, IN 47385

Please complete the following application and submit as part of the application package on or before October 8, 2008. Please type or print clearly.

Personal Data

Name: _____
Last First Middle

Home Address: _____
Number and Street City State Zip

Home Telephone Number: _____
Area Code Number

Business Address: _____
Number and Street City State Zip

Business Telephone Number: _____
Area Code Number

Present Position: _____

Name of the School District: _____

# Pupils Enrolled	_____	# Elementary Schools	_____
# Certified Staff	_____	# Middle/Jr. High Schools	_____
# Non-Certified Staff	_____	# Senior High Schools	_____

Brief Description of Current Responsibilities: _____

Do You Hold a Valid Indiana Superintendent's License? _____YES _____NO

Length of Present Contract: _____ Expiration Date: _____

Present Salary: _____ Date Available: _____

Should this application be treated as confidential with regard to your present employer? *Yes No*

Education

High School	Location	Year Graduated			
College or University	Location	Major	Minor	Degree	Date
1					
2					
3					
4					
5					

Experience *List in order beginning with your present position.*

District & School	Dates	Position	Reason for Leaving
1			
2			
3			
4			
5			

References *List the names of three people, other than those from whom you are submitting letters of recommendation, who know you and your work.*

Name	Position	Address	Telephone Number
1			
2			
3			

Honors and Distinctions *List honors, awards, commendations, elective or appointive offices held, or other distinctions received.*

Date	Honor (include the institution or source)	Comment (if desired)
1		
2		
3		
4		
5		

Memberships and Affiliations *Educational, professional, and other.*

Organization	Leadership Role(s)	Dates
1		
2		
3		
4		
5		

Community Activities

Activity	Location	Dates
1		
2		
3		
4		
5		

Military Experience

Branch	Date of Entry	Date of Separation

Additional Questions and Signatures

1. Are you presently being investigated or under a procedure to consider discharge for misconduct by your present employer? Yes No
2. Have you been reprimanded, disciplined, discharged, or asked to resign from a prior position? Yes No
3. Have you resigned from a prior position without being asked, but under circumstances involving your employer's investigation of sexual conduct with another person, mishandling of funds, or criminal conduct? Yes No
4. Have you been charged with or investigated for physical or sexual abuse of another person? Yes No
5. Have you ever been charged with, pleaded guilty or "no contest" to, or been convicted of any crime involving sexual abuse of any person or any other crime of moral turpitude? Yes No
6. Have you ever been convicted of a misdemeanor and/or felony, or a plea "no contest," or has any court ever deferred further proceedings without entering a finding of guilty, or placed you on probation for any crime? Yes No

If you have answered yes to any one of the previous six questions, please attach a written explanation, including the date of the incident, charge, any court action taken, the offense in question, and the address of any court involved.

I understand that any false or misleading information on this application shall be fully sufficient grounds to refuse employment and/or terminate any employment contract.

Signature:_____ **Date:**_____

I authorize investigation of all statements in this application, including investigation of previous employment experiences if I am considered for employment. I certify that the above answers are true and complete and understand that falsification on this application shall be considered sufficient cause for disqualification or dismissal. References and personal information, which become part of this record, are to be regarded as confidential and will not be revealed.

Signature:_____ **Date:**_____

Responses should total no more than four pages.

1. List the talents and skills that you possess that would make you a successful Superintendent.
2. Briefly identify your three most significant professional accomplishments, including the dates they were accomplished.
3. What is the most important function in a school system to maximize student achievement and, as Superintendent, how would you provide for it?
4. What is the source of your ideas for educational practices, changes, and innovation?

Personal Response Questions (continued)

5. In what area(s) do you feel least qualified for the position of Superintendent?
6. Describe your management philosophy and style.
7. List the unique qualifications that distinguish you from other candidates applying for this position.
8. Statement on educational leadership: “What is the role of the Superintendent?”